

CONTRACT AWARD NOTIFICATION
SPECIFICATION NO.04-069
ANNUAL REQUIREMENTS FOR UNIT PRICE
CONSTRUCTION CONTRACT FOR MISCELLANEOUS
LANDSCAPE INSTALLATION AND MAINTENANCE
SERVICES

DATE: May 17, 2004

CONTRACT PERIOD: April 15,2004 to March 31, 2005

CONTRACTOR: Ray's Lawn & Home Care
503 West A St.
Lincoln NE 68522

PURCHASING DIVISION
K-STREET COMPLEX
440 SOUTH 8TH STREET
LINCOLN, NEBRASKA 68508
(402) 441-7410

Company Representative: Ken R Svoboda
Telephone No.:402-476-8614
FAX No.:
E-Mail Address:

THE CITY/COUNTY'S SPECIFICATIONS AND THE CONTRACTOR'S ACCEPTED PROPOSAL AND PRICING SCHEDULES, NOW ON FILE IN THE OFFICE OF THE CITY CLERK AND/OR THE COUNTY CLERK, ARE ADOPTED BY REFERENCE AND ARE AS FULLY A PART OF THIS CONTRACT FOR THE ABOVE-NAMED COMMODITY AS IF REPEATED VERBATIM HEREIN.

Per Proposal 04-069 and Contract dated 04/19/04

NO ACTION NEED BE TAKEN BY THE CONTRACTOR AT THIS TIME. ORDERS FOR MATERIAL WILL BE MADE AS NEEDED BY THE VARIOUS CITY/COUNTY DEPARTMENTS.

DEPARTMENTS REQUIRING CATALOGS AND/OR PRICING SCHEDULES SHALL NOTIFY THE CONTRACTOR DIRECTLY.

**UNIT PRICE CONSTRUCTION CONTRACT
FOR MISCELLANEOUS LANDSCAPE INSTALLATION AND MAINTENANCE
SERVICES**

THIS CONTRACT, is made and entered into this 19th day of April , 2004 by and between **Ray's Lawn & Home Care, Inc.**, hereinafter referred to as "Contractor"; and the **City of Lincoln**, Nebraska, hereinafter referred to as the "City";

WHEREAS, the City wishes to engage Contractor in accordance with the terms and conditions herein to provide the above referenced construction services; and

WHEREAS, Contractor desires to perform said construction services for the City in accordance with the terms and conditions herein provided; and

WHEREAS, the City has caused to be prepared, in accordance with law, specifications, plans, and other contract documents for said construction services and has approved and adopted said documents and has caused to be published an advertisement for and in connection with said construction services; and

WHEREAS, the Contractor in response to such advertisement has submitted to the City in the manner and at the time specified, a sealed proposal in accordance with the terms of said advertisement; and

WHEREAS, the City in the manner prescribed by law has publicly opened, read aloud, examined, and canvassed the proposals submitted in response to such advertisement, and as a result of such canvass has determined and declared the Contractor to be the lowest responsible bidder(s) for said construction services for the unit prices named in the Contractor's proposal, a copy of which unit price proposal is attached hereto and made a part of the Contract.

NOW, THEREFORE, in consideration of the amounts to be paid to the Contractor said construction services and the other conditions, covenants and agreements herein contained, the Contractor and the City have agreed and hereby agree as follows:

1. Rates.

1.1 The Contractor agrees to provide the above referenced construction services in accordance with the unit price rates which are set forth in the Contractor's Unit Price Proposal, attached hereto and incorporated herein.

1.2 The Contractor further agrees that the rates set forth in the Unit Price Proposal shall remain in effect during the term of this Contract.

2. Term.

2.1 The initial term of this Contract will be for a period of one year from the 15th day of April, 2004 through the 31st day of March, 2005, with an option by the City to renew the Contract for two additional one-year terms upon providing sixty days written notice to the Contractor prior to the expiration of the initial term of this Contract.

3. Amount of Work.
 - 3.1 No minimum amount of work is guaranteed by the City to any one Contractor by virtue of this Contract.
 - 3.2 In the event that any single project for the above referenced construction services exceeds the sum of Ten Thousand Dollars (\$10,000), it is understood that the City will undertake a separate bid process for such project.
4. Termination.
 - 4.1 The City reserves the right to terminate this contract for cause at any time during the term of the Contract upon default for the Contractor in providing the construction services in accordance with the terms and conditions contained herein.
 - 4.2 The City shall provide ten (10) days written notice to Contractor to correct any deficiencies prior to termination of the Contract.
 - 4.3 The City reserves the right to terminate this contract in the event that the City does not appropriate sufficient funds for the continuation of the contract into the succeeding fiscal year.
5. Standard Specifications General Conditions.
 - 5.1 The City of Lincoln Standard Specifications for Landscape Work, Seeding and Sodding and attached Special Provisions are a part of this Contract, except as specifically amended for a specific project and as dependent upon the nature of the particular construction services to be provided pursuant to this Contract.
6. Non-Discrimination.
 - 6.1 The parties agree that in connection with the carrying out of this project the Contractor shall not discriminate against any employee or application for employment because of race, color, religion, sex, national origin, ancestry, disability, age, or marital status.
 - 6.2 The Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex, national origin, ancestry, disability, age, or marital status.
 - 6.2.1 Such actions shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other compensation; and selection for training, including apprenticeship.
7. Drug Free Workplace.
 - 7.1 The Contractor agrees that in the performance of this Contract, neither the Contractor nor any employee of the Contractor shall engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity covered by this Contract.
 - 7.2 The City reserves the right to request a copy of the Contractor's drug free workplace policy.
 - 7.3 The Contractor further agrees to include a provision similar to this statement in all subcontracts for construction services required pursuant to this Contract.

8. Contract Documents.
 - 8.1 The Contract Documents comprising this Contract shall consist of the following: Instructions and notice to bidders; the acceptance Unit Price Proposal; the contract agreement and all associated schedules and attachments; the standard specifications; general condition and any supplementary conditions thereto; and any addenda issued in connection with a particular project.
9. Independent Contractor.
 - 9.1 The parties understand that this contractual agreement shall not create an employer/employee relationship and the Contractor, his employees, and any person acting on behalf of the Contractor shall be deemed to be an independent contractor during the term of this Contract.
10. Insurance.
 - 10.1 The Contractor shall provide insurance in accordance with the City's standard insurance clause to be sued for all City Contracts which is hereby made a part of this Contract.
11. Indemnification.
 - 11.1 The Contractor agrees to indemnify and hold harmless and defend the City and any of its officers, agents, servants, and employees from any and all claims resulting from injuries, including death, bodily injury, property damage, or any other losses arising out of or in connection with or in any way associated with the performance of the terms and conditions of this Contract.
 - 11.2 The Contractor shall not be required to indemnify the City for any damage resulting from the sole negligence of the City or its employees.
12. Applicable Laws and Permits.
 - 12.1 The Contractor shall observe and comply with all applicable federal, state, and local laws, regulations, standards, ordinances or codes and shall be in compliance with all applicable licenses and permitting requirements at all times.
 - 12.2 All permits required by the City for the performance of the work associated herewith shall be secured through the City's Department of Building and Safety and shall be paid for by each department/agency on a project-by-project basis.
13. City's Representatives.
 - 13.1 Departmental/agency representatives identified in attached Schedule B, or their designated representatives shall act as the City' agent responsible for the administration of individual projects undertaken pursuant to this Contract.
14. Contract Bonds.
 - 14.1 Each Unit Price Project executed under the provisions of this Contract shall be bonded separately.
15. Sales and Use Tax.
 - 15.1 The City shall furnish the Contractor with a Nebraska Department of Revenue Form 17, Purchasing Agent Appointment and Delegation of Authority for Sales and Use Tax, for projects which involve work which are considered by the State of Nebraska as exempt from sales tax.

16. Quotations for Individual Unit Price Projects.
 - 16.1 Upon award, quotations for individual projects shall be written on the Unit Price Quotation Form, Attachment 1, showing a breakdown on the contract unit prices for labor.
 - 16.2 All quotations submitted on the Unit Price Quotation Form shall be considered "not to exceed" proposals.
 - 16.3. City reserves the right to request competitive quotes from two or more Unit Price Contractors in the same construction discipline for a "fixed lump sum" price and time completion quote at the discretion of each departmental/agency representative.
 - 16.3.1 The departmental/agency representative shall select the contractor with the most favorable price and/or completion date.
 - 16.4 If at any time there is a change to the project that affects the quotation, a Revised Unit Price Quotation Form shall be submitted by the Contractor and signed by the departmental /agency representative for that project.
 - 16.4.1 Extra work shall not proceed until authorized by the departmental/agency representative.
17. Use of Contractors.
 - 17.1 The City, in its sole discretion, shall determine which respective projects will be offered to any of the Unit Price Contractors which the City believe are in their best interests.
18. Use of Subcontractors.
 - 18.1 The City recommends, but does not require, the selection of subcontractors from the existing list of Unit Price Contractors.
19. Notice to Proceed.
 - 19.1 No work shall be done for the City under the contract unless a written Notice to Proceed has been issued by the appropriate departmental/agency representative.
 - 19.2 Contractor shall commence work as soon as reasonably possible on the date agreed to by the departmental/agency representative.
 - 19.3 Work shall be complete on or before the date set forth in the Notice to Proceed.
20. Invoices.
 - 20.1 All invoices for construction services performed pursuant to this Contract shall be submitted to the appropriate departmental/agency representative.
 - 20.2 Each project shall be invoiced separately.
 - 20.3 The Contractor's invoices shall include the job site location, date of project, and a fully itemized list of rates and quantities as established in the Contractor's Unit Price Proposal.
 - 20.4 Invoices shall be submitted for payment within thirty (30) days of the date of project conclusion.
21. Assignment.
 - 21.1 This Contract shall not be assigned by Contractor to any other party without first obtaining the written consent of the City.
22. Governing Law.
 - 22.1 This Contract shall be governed by and interpreted in accordance with the laws of the State of Nebraska.

Dated this 10th day of May, 2004

City of Lincoln, Nebraska

Attest

Celeste J. Seng

Mayor

Joan E. Rahn

City Clerk



Contractor

Ray's Lawn & Home Care, Inc.

Company Name

503 West "A" Street

Street Address

Lincoln, Nebraska 68522

City

State

Zip Code

402/476-8614

Telephone Number(s)

Ken B. Svoboda

By:

Name (Print)

KBS

Signature

Gen. Mgr.

Title

**PROPOSAL FOR
SPECIFICATION NO. 04-069
UNIT PRICE CONSTRUCTION CONTRACT FOR
MISCELLANEOUS LANDSCAPE INSTALLATION
AND MAINTENANCE SERVICES**

BID OPENING TIME: 12:00 NOON
DATE: March 24, 2004

I/We, the undersigned, have read the attached specifications and conditions required for this proposal, hereby propose to furnish landscape installation and/or maintenance services in accordance with these conditions on the following unit price basis.

Prices are to be held for one year. Company Name Ray's Lawn & Home Care, Inc.

SCHEDULE I - LANDSCAPE INSTALLATION

<u>ITEM NO.</u>	<u>ITEM DESCRIPTION</u>	<u>U/M</u>	<u>UNIT PRICE</u>
1.	Turf/Vegetation Removal - Manual Labor	Hourly.	\$ <u>30.50/hr</u>
2.	Turf/Vegetation Removal - Chemical App. (exclude cost of chemical)	Hourly	\$ <u>38.50/hr</u>
3.	Soil Removal	C.Y.	\$ <u>23.40/cy</u>
4.	Soil Replacement (exclude cost of material)	C.Y.	\$ <u>14.20/cy</u>
5.	Soil Enrichment	C.Y.	\$ <u>18.70/cy</u>
6.	Rototilling (8" minium depth)	S.F.	\$ <u>.38/sf</u>
7.	Natural Edge/Trenching	L.F.	\$ <u>.70/ft</u>
8.	Perennial Installation (exclude cost of plant)		
8.1	Quart	Each	\$ <u>3.02</u>
8.2	(1) Gallon	Each	\$ <u>3.16</u>
8.3	(2) Gallon	Each	\$ <u>3.38</u>
9.	Shrub Installation (exclude cost of shrub)		
9.1	(1) Gallon	Each	\$ <u>3.02</u>
9.2	(2) Gallon	Each	\$ <u>3.16</u>
9.3	(5) Gallon	Each	\$ <u>3.38</u>

		Company Name	Ray's Lawn & Home Care, Inc.
10.	Tree Installation (exclude cost of tree)		
10.1	Deciduous 1 ½" cal.	Each	\$ 55.20
10.2	Evergreen 4' tall	Each	\$ 55.20
11.	Mulch Application/Spreading (exclude cost of mulch)	S.F.	\$ 3.36
12.	Watering (exclude cost of water)	Hourly	\$ 34.50

List equipment type to be used for watering:
 500 gal. skid mount tank & pump / 300'
 hose / truck or trailer mount

13.	Fertilizing (exclude cost of fertilizer)	S.F.	\$.05
14.	Seeding (exclude cost of seed)	S.F.	\$.09
15.	Plugging (exclude cost of plugs)	S.F.	\$.14
16.	Sodding (exclude cost of sod)	S.F.	\$.14
17.	Anti-desiccant (exclude cost of anti-desiccant)	S.F.	\$.05

SCHEDULE II - LANDSCAPE MAINTENANCE

ITEM NO.	ITEM DESCRIPTION	U/M	UNIT PRICE
1.	Cutting back Grasses/Perennials	Hourly	\$ 30.50
2.	Pruning Shrubs	Hourly	\$ 30.50
3.	Pruning Trees	Hourly	\$ 30.50
4.	Pre-Emergent (exclude cost of herbicide)	Hourly	\$ 38.50
5.	Fertilizer (exclude cost of fertilizer)	Hourly	\$ 38.50
6.	Post-Emergent (exclude cost of herbicide)	Hourly	\$ 38.50
7.	Pesticide (exclude cost of pesticide)	Hourly	\$ 38.50
8.	Weeding (manually)	Hourly	\$ 24.50

Company Name Ray's Lawn & Home Care, Inc.

9.	Natural Edge/Trenching	L.F.	\$ <u>.70</u>
10.	Mulch Application/Spreading (exclude cost of mulch)	S.F.	\$ <u>3.36</u>
11.	Trash Removal from landscape	Hourly	\$ <u>24.50</u>
12.	Watering (exclude cost of water)	Hourly	\$ <u>34.50</u>
13.	Dividing and/or Transplanting perennials and/or ornamental grasses	Hourly	\$ <u>28.50</u>
14.	Transplanting shrubs	Hourly	\$ <u>30.50</u>
15.	Anti-desiccant (exclude cost of anti-desiccant)	S.F.	\$ <u>.05</u>

SCHEDULE III - LANDSCAPE MATERIALS

<u>ITEM NO.</u>	<u>ITEM DESCRIPTION</u>	<u>U/M</u>	<u>UNIT PRICE</u>
1.	Top Soil	C.Y.	\$ <u>14.10</u>
2.	Compost		
	Available from the City of Lincoln's Solid Waste Operation - contact Gene Hanlon (402) 441-7043.	C.Y.	\$ <u>14.10</u>
3.	Pre-Emergent (Ornamental Herbicide):		
	<u>Liquid</u> <u>Pendimethalin</u> (List Product Type)	Per Gallon	\$ <u>105.40</u>
	<u>Granular</u> <u>Pendimethalin</u> (List Product Type)	Per Pound	\$ <u>.90</u>
4.	Pre-Emergent (Turf):		
	<u>Liquid</u> <u>Pendimethalin</u> (List Product Type)	Per Gallon	\$ <u>105.40</u>
	<u>Granular</u> <u>Pendimethalin</u> (List Product Type)	Per Pound	\$ <u>.90</u>

Company Name Ray's Lawn & Home Care, Inc.

5. Fertilizer (12% nitrogen, 4% phosphoric acid, 8% potash by weight):

<u>Liquid</u>	_____	Per Gallon	\$ <u>7.65</u>
	(List Product Type)		
<u>Granular</u>	_____	Per Pound	\$ <u>.35</u>
	(List Product Type)		

6. Plant Starter (Liquid solution with an analysis of 3-10-3):

<u>Liquid</u>	_____	Per Gallon	\$ <u>14.25</u>
	(List Product Type)		
<u>Granular</u>	_____	Per Pound	\$ <u>.60</u>
	(List Product Type)		

7. Post-Emergent (Ornamental Herbicide):
Remove grasses from perennials:

<u>Liquid</u>	_____	Per Gallon	\$ <u>35.65</u>
	(List Product Type)		
<u>Granular</u>	_____	Per Pound	\$ _____
	(List Product Type)		

Remove broadleaf weeds from ornamental grasses:

<u>Liquid</u>	_____	Per Gallon	\$ <u>35.65</u>
	(List Product Type)		
<u>Granular</u>	_____	Per Pound	\$ _____
	(List Product Type)		

8. Post-Emergent (Turf):

<u>Liquid</u>	<u>Trinec 992</u>	Per Gallon	\$ <u>26.70</u>
	(List Product Type)		
<u>Granular</u>	_____	Per Pound	\$ <u>.33</u>
	(List Product Type)		

9. Pesticide (exclude cost of pesticide):

Insecticidal Soap	_____	Per Gallon	\$ _____
	(List Product Type)		

Contact or equivalent	<u>Delta Gard</u>	Per Gallon	\$ <u>199.80</u>
	(List Product Type)		

Miticide or equivalent	<u>Talstar F</u>	Per Gallon	\$ <u>188.00</u>
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Company Name Ray's Lawn & Home Care, Inc.

10. Complete Kill:

Round-up or equivalent Round up Pro Per Gallon \$ 75.75
(List Product Type)

11. Mulch

Cedar C.Y. \$ 18.75

Cottonwood C.Y. \$ -

Cypress C.Y. \$ 25.50

Other C.Y. \$ 11.00 park grade

These Unit Price Proposals are offered by Ray's Lawn & Home Care, hereinafter referred to as bidder.

A Corporation organized and existing under the laws of the state of Nebraska

A Partnership doing business as _____

An Individual doing business as _____

Addenda: Bidder has received Addenda Nos. -, and has included their provisions in this bid.

BID SECURITY REQUIRED:

Yes X Amount: \$500.00

No

Special provisions for Commodity Term Contracts are included with the specification document. Bidders are urged to read the Special Provisions before completing the following sections of the Proposal.

Contract Extension Renewal is an option: Yes ***

No

TERM PRICE CLAUSE: BIDDER MUST CHECK A OR B

(a) Bid prices firm for the full contract period: ***

(b) Bid prices subject to annual escalation/de-escalation:

(c) If (b) is checked, amount of escalation/de-escalation:

COMPANY REPRESENTATIVE responsible for the administration of this Agreement:

NAME: Ken R. Svoboda

TITLE: General Manager

PHONE NO. 476-8614:Office 430-9430:cell

AFFIRMATIVE ACTION PROGRAM: Successful bidder will be required to comply with the provisions of the City's Affirmative Action Policies (Contract Compliance, Sec. 1.16). The Equal Opportunity Officer will determine compliance or non-compliance, upon a complete and substantial review of successful bidder's equal opportunity policies, procedures and practices.

The undersigned signatory for the bidder represents and warrants that he has full and complete authority to submit this proposal to the City, and to enter into a contract if this proposal is accepted.

**RETURN 2 COMPLETE COPIES OF PROPOSAL AND SUPPORTING MATERIAL.
MARK OUTSIDE OF BID ENVELOPE AS FOLLOWS:
SEALED BID FOR SPEC. 04-069**

Ray's Lawn & Home Care, Inc.
COMPANY NAME


503 West "A" St.
STREET ADDRESS or P.O. BOX

Lincoln, NE 68522
CITY, STATE ZIP CODE

476-8614
TELEPHONE

47-0701203
**EMPLOYER'S FEDERAL I.D. NO.
OR SOCIAL SECURITY NUMBER**

monthly
TERMS OF PAYMENT


BY (Signature)

Ken R. Svoboda
(Print Name)

General Manager
(Title)

03/24/04
(Date)

7 -10
**ESTIMATED DELIVERY DAYS (After
receipt of individual orders)**

BIDS MAY BE INSPECTED IN THE PURCHASING DIVISION OFFICES DURING NORMAL BUSINESS HOURS. AFTER TABULATION BY THE PURCHASING AGENT. IF YOU DESIRE A COPY OF THE BID TABULATION TO BE MAILED TO YOU, YOU MUST ENCLOSE A SELF-ADDRESSED STAMPED ENVELOPE WITH YOUR BIDDING DOCUMENTS.

CITY OF LINCOLN, NEBRASKA
UNIT PRICE QUOTATION
MISCELLANEOUS LANDSCAPING SERVICES, 04-069

Date: _____

TO DEPARTMENT/AGENCY REPRESENTATIVE: _____

FROM (CONTRACTOR): _____

PROJECT NUMBER: _____

PROJECT DESCRIPTION: _____

When making a quotation please breakdown the Total Cost into the following categories: Labor, Materials, Equipment, Overhead and Subcontractors Costs. Fill in the following tables in the areas as shown. If an item does not apply, please do not make an entry in that column.

TIME OF COMPLETION

Estimated Start Date	
Number of Days to Complete	

LABOR COST SCHEDULE-LANDSCAPE INSTALLATION

CONTRACTOR	UNIT	UNIT PRICE	TOTAL \$ AMOUNT
Turf/Vegetation Removal-Manual Labor	Hourly		
Turf/Vegetation Removal-Chemical App. (excl. Chem) Cost)))	Hourly		
Soil Removal	C.Y.		
Soil Replacement (excl. Cost of Material)	C.Y.		
Soil Enrichment	C.Y.		
Rototilling (8" minimum depth)	S.F.		
Natural Edge/Trenching	L.F.		
Perennial Installation (excl. Cost of Plant) Quart (1) Gallon	Each		
Shrub Installation (excl. Cost of Shrub) (1) Gallon (2) Gallon	Each		
Tree Installation (excl. Cost of Tree) Deciduous 1 1/2" cal. Evergreen 4' tall	Each		
Mulch Application/Spreading (excl. Cost of Mulch)	S.F.		
Watering (excl. Cost of Water)	Hourly		
Fertilizing (excl. Cost of Fertilizer)	S.F.		
Seeding (excl. Cost of Seed)	S.F.		
Plugging (excl. Cost of Plugs)	S.F.		
Sodding (excl. Cost of Sod)	S.F.		
Anti-desiccant (excl. Cost of Anti-desiccant)	S.F.		
TOTAL LABOR			

LABOR COST SCHEDULE-LANDSCAPE MAINTENANCE

CONTRACTOR	UNIT	UNIT PRICE	TOTAL \$ AMOUNT
Cutting Back Grasses/Perennials	Hourly		
Pruning Shrubs	Hourly		
Pruning Trees	Hourly		
Pre-Emergent (excl. Cost of Herbicide)	Hourly		
Fertilizer (excl. Cost of Fertilizer)	Hourly		
Post-Emergent (excl. Cost of Herbicide)	Hourly		
Pesticide (excl. Cost of Pesticide)	Hourly		
Weeding (manually)	Hourly		
Natural Edge/Trenching	L.F.		
Mulch Application/Spreading (excl. Cost of Mulch)	S.F.		
Trash Removal from Landscape	Hourly		
Watering (excl. Cost of Water)	Hourly		
Dividing and/or Transplanting Perennials/Grasses	Hourly		
Transplanting Shrubs	Hourly		
Anti-desiccant (excl. Cost of Anti-desiccant)	S.F.		

EQUIPMENT AND MATERIAL COSTS

ITEM	UNIT	UNIT PRICE	TOTAL \$ AMOUNT
Top Soil	C.Y.		
Compost	C.Y.		
Pre-Emergent (Ornamental Herbicide) Liquid _____	Gal.		
Pre-Emergent (Turf) Liquid _____	Gal.		
Fertilizer (12% nitrogen, 4% phosphoric acid, 8% potash)			
Plant Starter (Liquid Soln. w/ an analysis of 3-10-3) Liquid _____	Gal.		
Post-Emergent (Ornamental Herbicide) Liquid _____	Gal.		
Post-Emergent (Remove broadleaf weeds) Liquid _____	Gal.		

EQUIPMENT AND MATERIAL COSTS (Cont.)

Post-Emergent (Turf) Liquid _____	Gal. Lbs.		
Pesticide Insecticidal Soap _____ Contact or Equivalent _____ Miticide or Equivalent _____	Gal.		
Complete Kill Round-up or Equivalent _____	Gal.		
Mulch Cedar Cottonwood Cypress Other	C.Y.		

**TOTAL PRICE (NOT TO
EXCEED)**

\$

Change
Order #

Accepted:

Not
Accepted:**FIRM:** _____**BY:** _____**ADDRESS:** _____**PHONE:** _____**APPROVED BY:** _____ **DATE:** _____